

**PM SHRI KENDRIYA VIDYALAYA KPA RAMAVARMAPURAM**  
**INSTRUCTIONS TO PARENTS REGARDING ADMISSION TO BALVATIKA 1 2024-25**

**DOCUMENTS TO BE SUBMITTED**

- Filled in application (to be submitted **offline** only)
- **Certificate of proof of age** in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village/Panchayat, Military Hospital and service records of Defense Personnel. Original certificate will be returned and **a photocopy is to be submitted.**

- **Age (as on 31st March 2024)**

Class Balvatika I
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Attained 3 years but not completed 4 years
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- A **certificate** that the child belongs to the **Scheduled Caste/ Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL** wherever applicable, issued by the Competent Authority in concerned State Government/Union Government.
- A **certificate from the civil surgeon/rehabilitation centre or any other competent authority** defined by the Government of India O.M. No. 36035/5/88/Estt. (sct) dated 4.5.1999 **certifying the child is handicapped**, wherever applicable.
- A **service certificate showing the number of transfers during the preceding 7 years duly signed and stamped** by the head of office bearing the name, designation and other relevant particulars in block letters.
- A **certificate of retirement for uniformed Defense employees.**
- Proof of **Residence from competent authority.**
- **Those who are selected under RTE in Balvatika 1, should submit a declaration indicating the radial distance between their residence and the Vidyalaya.**
- Two copies of passport size **photograph.**

**NOTES**

- (i) Mere registration will not confer a right to admission.
  - (ii) Incomplete application forms shall normally be rejected. In case vacancies remain, Principal may allow completion of the form later at his/her discretion.
  - (iii) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forth with and no appeal against such action of the Principal shall be entertained.
- School Timings – 3 hours per day on a five-day week basis
  - Vacation and break as per the existing schedule
  - No Uniform

**PRINCIPAL**

## **DETAILS OF FEE TO BE PAID**

Fee is collected on quarterly basis (consisting 3 months) from April onwards.

At the time of admission, fee for the first quarter should be paid. The payment of fee is to be done online through **UBI fee portal using a unique id** created at the time of admission. Parents are therefore requested to come prepared for the payment using Debit card/net banking.

Amount of fee to be paid:

Admission fee : Rs.25.00

Vidyalaya Vikas Nidhi (VVN) from April to June: Rs.1500.00

**Total: 1525.00**

**PRINCIPAL**

**ANNEXURE – I**

**Self-Declaration Format**

I \_\_\_\_\_, Father/Mother of Master/Miss  
age \_\_\_\_\_ years, resident of \_\_\_\_\_

\_\_\_\_\_ complete address), do

hereby declare that the information given in admission form of the admission in PM SHRI Kendriya Vidyalaya KPA Balvatika 1 2024-25 and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false / not true at any point of time, admission will be cancelled and I will be liable to legal actions as per guidelines of KVS and any benefit accrued by me or my ward shall be summarily cancelled.

Date:

Place:

Signature of the Parent/Guardian

**Self Declaration for distance between school and residence**

I \_\_\_\_\_ father/Mother of

\_\_\_\_\_

who has been Provisionally selected for admission to Balvatika 1 2024-25 in PMSHRIKV  
KPA Ramavarmapuram under RTE, declare that the radial distance between school  
and our residence (address as given below) is \_\_\_\_\_ km.

Address:

Date: \_\_\_\_\_

Signature of the parent