

KENDRIYA VIDYALAYA KPA RAMAVARMAPURAM

INSTRUCTIONS TO PARENTS REGARDING REGISTRATION FOR ADMISSION

2023-24

TO BALAVATIKA I ,BALAVATIKA II AND CLASSES II,III,IV,V & VIII

- Registration form can be downloaded from the school website

<https://kparamavarmapuram.kvs.ac.in/academics/admission-detail>

- Filled in registration form (to be submitted **offline** only)
- Time: 9:30a.m.- 2:00p.m. on all working days from 03.04.2023 to 12.04.2023
- On 12.04.2023 forms can be submitted up to 4:00p.m.

DOCUMENTS TO BE SUBMITTED

- **Certificate of proof of age** in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village/Panchayat, Military Hospital and service records of Defence personnel. Original certificate will be returned and a **photocopy is to be submitted.**

- **Age (as on 31st March 2023)**

The minimum and maximum age limit for admission in Kendriya Vidyalayas in various classes is given below: (Child born on 1st April should also be considered.)

BALAVATIKA I	3 years but less than 04 years of age
BALAVATIKA II	4 years but less than 05 years of age
Class II	7 years but less than 09 years of age.
Class III	7 years but less than 09 years of age.
Class IV	8 years but less than 10 years of age
Class V	9 years but less than 11 years of age.
Class VIII	12 years but less than 14 years of age.

- A **certificate** that the child belongs to the **Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL** wherever applicable, issued by the **Competent Authority** in concerned **State Government/Union Government**.
- A **certificate from the civil surgeon/rehabilitation centre or any other competent authority** defined by the Government of India O.M. No. 36035/5/88/Estt. (sct) dated 4.5.1999 **certifying the child is handicapped**, wherever applicable.
- A **service certificate showing the number of transfers during the preceding 7 years duly signed and stamped** by the head of office bearing the name, designation and other relevant particulars in block letters.
- A **certificate of retirement for uniformed Defense employees.**
- **Proof of Residence in the form of Residential Certificate from competent authority.**
- Two copies of passport size **photograph.**

NOTES

- (i) Mere registration will not confer a right to admission.
- (ii) Incomplete application forms shall normally be rejected. In case vacancies remain, Principal may allow completion of the form later at his/her discretion.
- (iii) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.

ANNEXURE – I

Self-Declaration Format

I _____, Father/Mother of Master/Miss _____ age _____ years, resident of _____ complete address), do hereby declare that the information given in admission form of the admission in Kendriya Vidyalaya KPA Class _____ 2023-24, _____ and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false / not true at any point of time, admission will be cancelled and I will be liable to legal actions as per guidelines of KVS and any benefit accrued by me or my ward shall be summarily cancelled.

Date:-

Place:

Signature of the Parent/Guardian