

KENDRIYA VIDYALAYA KPA RAMAVARMAPURAM

INSTRUCTIONS TO PARENTS REGARDING ADMISSION TO CLASS – I 2021-22

DOCUMENTS TO BE SUBMITTED

- Printout of the application.
- For Class I, **certificate of proof of age** in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village/Panchayat, Military Hospital and service records of Defence personnel. Original certificate will be returned and a **photocopy is to be submitted.**
- For grandchildren of Hon'ble Member of Parliament and PSU employees a **proof of relationship of either of the child's parents** with the Hon'ble Member of Parliament or PSU employees would be needed.
- For grandchildren of KVS employee a **proof of relationship of either of the child's parent** with the KVS employee (serving or retired) would be required.
- A **certificate** that the child belongs to the **Scheduled Caste/Scheduled Tribe/EWS/OBC(Non-Creamy Layer)/BPL** wherever applicable, issued by the Competent Authority in concerned State Government/Union Government. The certificate in respect of either of the parents may be accepted initially, for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 03 months from the date of admission.
- A **certificate from the civil surgeon/rehabilitation centre or any other competent authority** defined by the Government of India O.M. No. 36035/5/88/Estt. (sct) dated 4.5.1999 **certifying the child is handicapped**, wherever applicable.
- A **service certificate showing the number of transfers during the preceding 7 years duly signed and stamped** by the head of office bearing the name, designation and other relevant particulars in block letters.

- **A certificate of retirement for uniformed Defence employees.**
- **Proof of Residence from competent authority**
- **Those who are selected under RTE, should submit a declaration indicating the radial distance between their residence and the Vidyalaya.**
- **For single girl children a notary affidavit is to be submitted in the format given.**
- **Two copies of passport size photograph.**

NOTES

- (i) Mere registration will not confer a right to admission.
- (ii) Incomplete application forms shall normally be rejected. In case vacancies remain, Principal may allow completion of the form later at his/her discretion.
- (iii) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.
- (iv) **THOSE WHO ARE NOT WILLING TO TAKE ADMISSION PLEASE SEND A MAIL TO helpdeskvrvpadmission2021@gmail.com**

PRINCIPAL

IMPORTANT

- In order to maintain covid - 19 protocol the number people visiting the school needs to be restricted. So either **father or mother** of the child should come to the school with proper documents **during the allotted time slot only.**
- **Child should not be brought** to the vidyalaya during admission.
- Those who are having symptoms of fever, cough, vomiting, diarrhea, etc. should not visit the vidyalaya.
- Each parent should **maintain social distancing** in the vidyalaya premises and is requested to follow the instructions given by the security staff in this regard.

PRINCIPAL

ANNEXURE – I

Self-Declaration Format

I _____, Father/Mother of Master/Miss _____

age_____ years, resident of _____

(complete address), do hereby declare that the information given in admission form of the admission in Kendriya Vidyalaya, _____ and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false / not true at any point of time, admission will be cancelled and I will be liable to legal actions as per guidelines of KVS and any benefit accrued by me or my ward shall be summarily cancelled.

Date:-

Place:

Signature of the Parent/Guardian

Self Declaration for distance between school and residence

I.....father/Mother of
who has been Provisionally selected for admission to class I in
K.V.Ramavarmapuram under RTE, declare that the radial distance between
school and our residence (address as given below) is km.

Address :

Date:.....

Signature of the parent

SINGLE GIRL CHILD Rs. 100/- Stamp paper (Notary) Affidavit

I.....aged.....years, Indian Inhabitant
occupationResident of
..... is mother/father of
..... Date of Birth..... Submitting my
undertaking to the Head of the Institution in Class I Vide KVS Admission Guidelines
2020)

1) I hereby declare that Miss..... is the only girl child in
my family (with no male/ female sibling). I understand that it shall be my sole
responsibility to inform you about any change in status of single girl child in the
family immediately, if and when it occurs.

2) I am also aware that in case it is detected at any time that the affidavit sworn by
me is false, appropriate action will be taken by the school authorities and KVS
against me.

Signature of father Signature of mother

Residential address with Contact number:

Solemnly affirmed at This.....day of.....20.....

BEFORE ME

Explained and Identified by me,

Advocate

DETAILS OF FEE TO BE PAID

Fee is collected on quarterly basis (consisting 3 months) from April onwards.

At the time of admission, fee for the first two quarters should be paid. The payment of fee is to be done online through **UBI fee portal using a unique id** created at the time of admission. Parents are therefore requested to come prepared for the payment using Debit card/net banking.

Amount of fee to be paid:

Admission fee	: Rs. 25.00
Vidyalaya Vikas Nidhi (VVN) from April	: Rs.1500.00

to June

(If admission is taken on or after 1-7-2021 fee for the second quarter also should be paid)

,, July to September	:Rs.1500.00
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Total : Rs. 3025.00.

Students selected under RTE need not pay any fees.

PRINCIPAL